



*(English translation provided for informational purposes. If the English and German versions allow different interpretations, the German version should be followed.)*

## **GUIDELINES FOR STUDENTS TO PARTICIPATE IN COURSES IN PERSON**

Dear Students,

At present, the possibility of offering face-to-face teaching, depends on how COVID-19 infection rates develop and is based on the current classification of the University of Göttingen's 3-level system. If classroom teaching takes place, its success *zum Wohle aller* (for the good of all) is crucially dependent on the cooperation and cautious behaviour of everyone involved. Thank you very much for your support in ensuring that the semester is as infection-free as possible.

### **1. Keeping to the "AHA+L" rules (distancing, hygiene, face mask all day, and ventilation)**

- The General Health and Hygiene Rules (Hygienekonzept) of the University of Göttingen apply in their up-to-date approved version. The distancing rules (1.5m) should be observed wherever possible, especially in the corridors and lecture halls.
- Face masks are compulsory in all buildings of the University. On 28 October 2020, the Presidential Board decided that students must also keep their face masks on even when seated.
- Exemption from wearing a face mask due to health reasons is only possible if you can prove this with a medical certificate. In this case, we request that you voluntarily wear a plastic face shield/visor to reduce the risk of transmission.
- It is currently assumed that transmission through contaminated surfaces does not play a major role. However, since it cannot be absolutely ruled out as a risk, please refrain from swapping and sharing work equipment, materials or personal items.
- Make sure that necessary breaks for ventilation are observed and, if necessary, draw the teachers' attention to this! At the beginning of each event and every 20 minutes during the course, rooms without automated ventilation systems must be ventilated for 5 minute periods (sudden or "shock" ventilation). Please understand this and remember to wear or bring appropriate clothing, hats, scarves, blankets or similar to protect against cold and draughts.
- If the AHA+L rule is observed by all students and teachers, the probability of an infection is minimal even if an infected person is present in the lecture hall.

### **2. Beginning of an event**

- The seating capacity of the lecture halls has been significantly reduced due to coronavirus. Please only occupy the seats that are marked for use! In those rooms in which seat reservation is possible, this facility should be used.



- To avoid unnecessary contact, the seats should be filled in a row from inside to outside without leaving empty seats that would be difficult to reach later.
- If attendees to face-to-face meetings are divided into several sub-groups, you may have to register for the event in Stud.IP in advance. In such cases, please follow the instructions of your lecturers.

### 3. Collecting participants' personal data

- The University is obliged to record the personal details of participants who attend events in person in order to enable tracking in the event of an infection. This recording is carried out digitally via smartphone using the "Darf ich rein?" (May I come in?) tool. Detailed information on this, including data protection, can be found at <https://www.uni-goettingen.de/en/632070.html>.
- Please remember to enter your data using this tool at the beginning of a course. Important: entering your data is mandatory! In the event of refusing to do this, the lecturers are authorised to make sure you leave the room in line with their rights of the establishment, or to cancel the course if anyone does not comply.
- If you do not have your own smartphone, you can register via another participant. Please also remember to check out again when leaving the room.
- Some faculties will be offering mainly digital examinations or written alternatives instead. If exams are held in person, registration via smartphone is not required. In these circumstances, the documentation is completed via "Prüfungsanmeldung" (exam registration) in FlexNow.

### 4. Procedure in the event of symptoms of infection

- People with unexplained cold symptoms are not allowed to enter the University buildings and are excluded from attending courses.
- If you experience cold symptoms or fever during classroom teaching, you should leave immediately, ensuring the greatest possible distance away from other people.
- People who have tested positive for the coronavirus must inform the *Gesundheitsamt* (public health department) immediately. All courses that you attended must be indicated there. In addition, we recommend that you exercise your overall social responsibility by informing both the lecturer(s) and providing the University with all the data concerning teaching attended in person at [kontaktverfolgung@uni-goettingen.de](mailto:kontaktverfolgung@uni-goettingen.de) for ease of tracing.
- On the basis of a risk assessment, the public health department will decide on further measures for you and your contacts.



## 5. In person – yes or no? What happens if I belong to an at-risk group?

- At the UniVZ and Stud.IP you can find out whether a course will take place in person fully or in part.
- All face-to-face formats are subject to changes in the coronavirus infection rate, so that a change to purely digital teaching during semester cannot be ruled out.
- Some courses are offered both in person and online, so that you can choose between these teaching formats. In addition, there are hybrid forms of teaching in which some of the students take part in face-to-face teaching and the rest digitally.
- Students who belong to an at-risk group do not have to participate in person in the courses. However, attendance may be compulsory. In this case, the risk status must be proven by a medical certificate (“*Attest*”). Students who live in the same household as members of an at-risk group or who have care responsibilities for someone in this group and are able to show this, can also be exempted from the obligation to attend in person.
- Teachers are urged to provide appropriate alternative ways of working on and practising the teaching and learning content even when physically absent. Please contact the teachers as early as possible!
- Even as members of an at-risk group, students have the option to participate in (individual) classroom events at their own request. In this case, please ensure that you yourself provide suitable protection (eg a medical, protective face mask) and coordinate this with the teaching staff. At no time will the University ask you to expose yourself to an increased risk in order to facilitate the teaching process. If you wish to take part in exams in person, please make sure you keep yourself informed with up-to-date information well before the date.
- In principle, as a member of an at-risk group, you have the opportunity to apply for compensation for any disadvantage experienced.

## 6. General information

- In general, courses start with the same time slot with a time lag. All lecturers and students are required to start their courses on time and to finish them on time as well. In order to avoid crowds in the corridors and staircases, it is imperative to pay attention to this!
- Please also observe the distancing requirements when arriving, entering and leaving the course in the buildings and on campus.

Further information, including the question of whether and how these rules may change in the course of the semester due to the fast-changing situation that the pandemic presents us with, can be found under Stud.IP and on the University's Coronavirus Information A-Z website (<https://www.uni-goettingen.de/en/625308.html>) as well as via the appropriate information channels of your faculty.